



Republic of the Philippines
Office of the Solicitor General
Request for Quotation

To: _____
Tel. No.: _____
Fax No. _____
Attention: _____

Date: November 8, 2022
Quotation #: PS 022-11-192
ABC: _____

Sir/Madam:

Please quote your lowest price on the items/s listed below, stating the shortest time of delivery and submit this from duly signed by your representative.

RODRIGO L. OJENAL
SAO, Administrative Division

To be filled-out by Supplier:

ITEM NO:	ITEM & DESCRIPTION	QTY	UNIT	BRAND	U. PRICE	TOTAL PRICE
1	<p>Procurement of:</p> <p>Customized Lapel Pins: Size: Diameter - At least One (1) Inch; Thickness - At least 3/32 Inches Material: Brass Metal Shape: Round Print: Engraved with Laminate (Softcopy will be provided by the agency) Inclusions: With Back Pin and Box</p> <p>General Specifications: Pins must be made of metal and not easily deformed. Print must be properly engraved, not easily fading, intricate and readable.</p> <p><i>Note: Supplier is required to send sample work with the same specifications. Upon awarding of contract (prior to mass production), supplier is required to create a sample pin for approval of end-user.</i></p> <p>(Price Vat-Included)</p>	878	pcs			


Delivery Period: _____
Warranty: _____
Price Validity: _____

SIGNATURE OF AUTHORIZED REPRESENTATIVE

Note:

- Please quote within ___ days from the date of RFQ.
- Bidders must submit current and valid documentary legal requirements upon sending the filled out quotation
 - Mayor's / Business Permit;
 - PhilGEPS Registration Number: _____ Membership: Platinum Red
 - Income / Business Tax Return (for above P500K);
 - Omnibus Sworn Statement for Small Value Procurement (for ABC of P50,000 and above; Notarized OSS is required upon signing of PO);
 - Bidders who have previously submitted the above legal requirements may no longer require its re-submission.

Sir,
I hereby certify under oath that I have personally conducted this canvass, which the price/s quoted are true and correct, and the signature of representative of the company submitting the quotation is genuine.


RHODORA T. CARDEL / CHRISTIAN D. BUAT
SIGNATURE OF CANVASSER

For more information, you may contact us:

Telephone: 8836-3314
Telefax: 8813-1174

Please send your quotation to:

rfq.osgprocurement@gmail.com